

Financial regulations

School year 2023/2024

ARTICLE 1 - ADMISSION REQUIREMENTS

The admission of a new student is confirmed by :

1. receipt of the notification from the assignment committee,
2. payment of the first registration fee,
3. the signing of these financial regulations.

The amount of the first registration fee is set at :

- **950 per student, for enrolment from GST to grade 1^{ère} ;**
- **1350 euros per student, for enrollment in the Terminale class.**

These fees are to be paid by bank transfer to the account of the ASBL LFIB :

BE05 7340 5693 5975, Swift Code : KREDBEBB

with the name and class of the registered child.

- For any registration **before April 14, 2023**, a **50%** discount will be offered on the first registration fee.
- For any registration **between April 15 and May 19, 2023**, a **25%** discount will be offered on the first registration fee.
- For any registration **after May 19, 2023**, **100%** of the first registration fee is due.

The first registration fee is due in full regardless of the month of arrival. **They are not refundable.** In the event of a very short stay, families may contact the school management.

ARTICLE 2 - TUITION - FAMILY

1. Amount of tuition fees

The annual tuition for the **2023-2024** school year is :

Level	Annual Fee - Family
Kindergarten (TPS & PS)	9 190 €
Kindergarten (MS & GS)	9 690 €
Elementary (CP to CM2)	9 690 €
Middle School (6 ^{ème} to 3 ^{ème})	10 890 €

High School (Seconde)	11 990 €
High School (1^{ère} & Terminale)	13 990 €

In the current tight economic climate, we inform you that the amount indicated for the 2023/2024 tuition is subject to marginal adjustments and will not be finalized until the end of June 2023.

2. Price reductions

- **Siblings:**
 - A **5%** reduction in annual tuition is granted for the **2^{ème} child** of the same family enrolled in the school;
 - A **20%** reduction in the annual tuition fee is granted **from the 3rd^{ème} child** of the same family enrolled at the school.
- **One-time payment:** a **2%** discount on the annual tuition fee is granted:
 - for any payment of 100% of the tuition **before July 10, 2023** ;
 - for any payment of 100% of the tuition **at registration or re-enrollment**.

3. Billing schedule

Period	Billing launch	Payment deadline
Quarter 1 / Year	Before July 31	August 31
Quarter 2	Before November 15	December 15
Quarter 3	Before February 15	March 15

→ **Arrival during the school year:** in case of arrival during the school year, the annual tuition fees will be charged on a pro rata basis. Any week started is due.

→ **Early Departure:** When a student leaves the school during the year, **all fees for the current term are due**.

These fees are to be paid by bank transfer to the account of the ASBL LFIB :

BE05 7340 5693 5975, Swift Code : KREDBEBB
with communication of the invoice reference.

SECTION 3 - TUITION - COMPANY

1. Amount of tuition fees

The annual tuition for the **2023-2024** school year is :

Level	Annual fee - Business
Kindergarten (TPS & PS)	10 200 €
Kindergarten (MS & GS)	10 900 €
Elementary (CP to CM2)	10 900 €
College (6 ^{ème} to 3 ^{ème})	12 800 €
High School (Seconde)	13 500 €
High School (1 ^{ère} & Terminale)	15 990 €

2. Price reductions

A tariff reduction resulting from a prior agreement between the company and the Antwerp LFI may apply. For more information, please contact admissions@lfianvers.org.

3. Billing Schedule

Period	Billing launch	Payment deadline
Year	Before July 31	August 31

These fees are to be paid by bank transfer to the account of the ASBL LFIB :

BE05 7340 5693 5975, Swift Code : KREDBEBB
with communication of the invoice reference.

SECTION 4 - OTHER FEES

1. Administrative re-registration fee

A non-refundable administrative re-enrollment fee is applicable for all re-enrollments. **The amount is set at 250 euros per student.**

These fees are to be paid by bank transfer to the account of the ASBL LFIB :

BE05 7340 5693 5975, Swift Code : KREDBEBB
with the name and class of the registered child.

- For any re-enrollment **before March 7, 2023**, a **50%** discount will be offered on the re-enrollment fee.
- For any re-enrolment **between March 8 and April 8, 2023**, a **25%** discount will be offered on the re-enrolment fees
- For any registration **after April 8, 2023**, **100%** of the re-enrollment fee is due.

2. Uniforms

The wearing of a uniform is mandatory at LFI Antwerp. The acquisition of a complete set of uniforms for all new registrations is done according to the following schedule:

- **before May 01, 2023:** communication of rates ;
- **before June 01, 2023:** billing ;
- **before June 15, 2023:** payment.

3. Other tuition fees

Intensive language and culture program <i>Passerelle</i>		1 650 €
Language certifications	DELFF	Cost of certification
	Cambridge	Cost of certification
CNED (Seconde, Première and Terminale)		1 300 €
Reviews	Diplôme national du brevet (3ème)	Cost of certification
	iGCSE (Second)	Cost of certification
	Anticipated baccalaureate tests (Première)	Cost of certification
	Baccalaureate (Terminale)	Cost of certification

4. Extra-curricular costs

The rates and billing procedures for the following additional services (non-exhaustive list) will be communicated before June 30. Some of the following services will be offered if a sufficient number of students are registered:

- Canteen;
- Daycare;
- Extracurricular activities;
- Summer camps.

ARTICLE 5 - TREATMENT OF UNPAID INVOICES

Tuition is due according to the schedule set forth above, which sets forth the deadlines for collection.

- **1^{ère} reminder will be sent 15 working days** after the deadline by e-mail.
- **2^{ème} reminder will be sent 30 working days** after the deadline by e-mail, accompanied by a meeting with the family to discuss the situation.
- **3^{ème} reminder will be sent 45 days** later by registered mail. In this case, an administrative fee of 50 euros will be charged to the families. As of the return of the school vacations following the 3^{ème} reminder, the child will not be readmitted to the classroom.

In any case, no student will be enrolled at the beginning of the school year if the families have not paid in full the amounts due to the school.

ARTICLE 6 - CONTRIBUTION TO THE ODYSSEY ENDOWMENT FUND

The Odyssey Endowment Fund finances solidarity actions (merit scholarships based on social criteria, one-time assistance for life incidents, etc.) and innovative projects related to social and environmental responsibility.

- Yes, I would like to participate in the Odyssey Fund:
 - 20 €
 - 50 €
 - Other amount: _____ €
- No, I do not wish to participate

ARTICLE 7 - COMMITMENT

By signing the present financial regulations, the student's legal representative acknowledges that he/she accepts the terms of the present regulations without reservation. Any dispute or litigation arising from these regulations will be submitted to the jurisdiction of the courts of Brussels.

I, the undersigned, Mr. / Ms. _____

student's legal representative :

Last Name: _____ First Name: _____ Class: _____

certify that I have read the Financial Regulations and agree to abide by them.

Done in Antwerp, on _____

Signature: